

03 March 2025

PRAZ/B/1/1

TO: ALL ACCOUNTING OFFICERS

WOMEN IN PROCUREMENT BREAKFAST MEETING: CRESTA LODGE: 18 MARCH 2025

The Procurement Regulatory Authority of Zimbabwe (PRAZ) will hold a breakfast meeting for Women in Procurement at the Cresta Lodge in Harare on the 18th of March 2025. The meeting will be held under the theme, "Collaboration, Relationships, and Growth: Women in Procurement". The target group for the breakfast meeting are women currently working in procurement, including entry-level, mid-career, and senior professionals, and women aspiring to join the procurement sector or seeking career advancement. The meeting is also targeting business leaders who can provide insights into women's leadership and influence in procurement. Key themes and topics for the meeting are:

1. Building and Nurturing Relationships in Procurement
2. Collaboration for Success
3. Fostering Growth and Career Advancement
4. Creating Opportunities for Others
5. Affirmative Procurement

Registration Details:

- Reservations, registration, and uploading of proof of payment must be completed through the **PRAZ online portal** at portal.praz.org.zw.
- Invoices will be available for download upon successful completion of the reservation and registration processes.
- Please ensure that the names of all delegates attending are accurately registered on the same portal.

Conference Fees:

The conference fees will cover:

- Conference meal (Breakfast)
- Conference materials



● 9th Floor, Pearl House, 61 Samora Machel / venue
● P.O. Box CY 408 Causeway, Harare, Zimbabwe
● reception@praz.org.zw / enquiries@praz.org.zw
● +263 (242) 752 539-42, 753 132, 790 080
● +263 716 800 036
● VOIP: +263 8688 003 491/2
● www.praz.org.zw

We encourage you to complete the registration process promptly to secure your participation on portal.praz.org.zw. Invoices will be downloaded from the portal and proof of payment uploaded on the same to complete the registration process. Kindly ensure that you have registered the name(s) of the delegates attending the meeting on the same portal.

Should you have any questions or require further assistance, please do not hesitate to contact us at: capacitybuilding@praz.org.zw or contact the following persons: Mrs. E. Kagodo on 0712 899 420 or Ms. S. Sibanda on 0712 907 328 or Mr. E. Masvosva on 0719 393 962.



C. Ruswa
Chief Executive Officer

PROCUREMENT REGULATORY AUTHORITY OF ZIMBABWE

